



— SANTA MARIA VALLEY —
HUMANE SOCIETY

1687 W. Stowell Road * Santa Maria, CA 93458

Telephone: 805.349.3435 * Fax: 805.349.0066

www.smvhs.org

NEW VOLUNTEER POSITION!!!

Clinic Sanitation Volunteer

The clinic assistant plays an important role in the operations of the SMVHS Low Cost Spay/Neuter Clinic. Sanitation and organization are the primary roles for the clinic sanitation volunteer. Position schedule is flexible, any 2-3 hour shift TWFS from 7am to 5pm. The clinic sanitation volunteer will report to our Volunteer Coordinator, Kira Farrell at kfarrell@smvhs.org, the Clinic Front Office Coordinator Cammy Hicks, and the veterinary staff in the clinic.

Duties include, but are not limited to:

- Sanitation of equipment using the autoclave, following proper procedures
- Keeping the clinic room sanitary at all times, sweeping, cleaning, etc.
- Organizing and restocking clinic equipment
- Taking direction from the veterinary clinic staff
- Following all clinic procedures with both written and verbal instructions
- General organization and cleaning the clinic office area
- Occasional helping to lift surgical patients
- Cleaning and processing surgical packs and laundry

Requirements:

- No experience needed, but experience is a plus
 - This position will give you valuable experience in a veterinary clinic, although very little to no hands-on animal experience is promised
- Detail oriented, self-starting, and reliable
- An interview may be requested by Volunteer Coordinator
- Reliable and retainable schedule (will show up at the same time every week)
 - You must call or email if you cannot make it to your assigned shift.